

PAY AS YOU GO Insurance from as little as £6.50 per week worked The Professional Liability Plan – Protection for your business and you

Under the terms of your contract with us you need to take out various Professional Liability Insurances to cover your business for any claims that could arise as a result of the work you carry out under that contract. The **Professional Liability Plan** can provide Employers, Public Liability and Professional Indemnity Insurance *exclusively* to all NES Group¹ Contractors. The cover will apply whilst you are working on your assignment with any NES Group Company. You can refer to the NES Group website for full details.

Unique features of the **Professional Liability Plan** are:

- **Three Options of cover available – see below**
- **Premiums deducted weekly from your fees**
- **No lengthy proposal forms**
- **‘Run Off Cover’ liability included for all NES Group work whilst Plan in place**
- **No Annual Policy – you only pay for the weeks you work so it’s FREE during your holidays**

Option One	Option Two	Option Three
£1m Professional Indemnity	£1m Professional Indemnity	£1m Professional Indemnity
£5m Public Liability	£5m Public Liability	
£10 Employers Liability		
£10 per week worked	£8.25 per week worked	£6.50 per week worked
All premiums are inclusive of Insurance Premium Tax and Administration Charges		

How to Join

You can join by reading the **Professional Liability Plan Declaration** below, signing and returning it to the NES Group so your cover can commence. If you **substitute** yourself with any other individual to perform the Services of your contract that individual must also read and complete the **Professional Liability Plan Declaration Form** in order to be covered by the Plan.

However, if you have your own insurances for these risks you must complete and return the **Evidence of Insurance Form**. If you select either Option Two or Three you should complete Part One of the Evidence of Insurance form and return it to NES Group immediately.

Other Facts about the Professional Liability Plan

- There is no excess on the first Professional Indemnity Insurance claim but for each and every claim thereafter £250 is payable by you. There is a £250 excess payable on each and every Public Liability claim. There is no excess on the Employers Liability cover.
- There is no cover under the Employers and Public Liability sections for work undertaken offshore. Please contact Addison Haynes below if cover is required for this.
- There is a Master Policy in place and you will be issued with your own Certificate of Insurance. A copy of the full policy wording is available from Addison Haynes below.
- If you leave the NES Group to work elsewhere any cover provided by this Plan will cease in respect of new work you undertake.
- The **Professional Liability Plan** is underwritten by **ACE European Group Limited**, administered by **Dallas Kirkland (Professions) Ltd** and arranged by **Addison Haynes Limited** all of whom are authorised and regulated by the Financial Services Authority.

If you have any queries or require more details regarding the **Professional Liability Plan** you can refer to the NES website or contact **Addison Haynes Limited on 01477 535404 or email on enquiries@addisonhaynes.co.uk**.

¹ NES Group Companies include NES UK Limited (Reg. No. 1443574), NES IT Limited (Reg. No. 1766575) and NES Global Limited (Reg. No. 2690805). Registered Address: Station House, Stamford New Road, Altrincham, Cheshire, WA14 1EP
Disclaimer: NES Group does not warrant or represent and is not responsible for the quality, fitness for purpose or otherwise of the insurance advice provided by any insurance service provider. NES Group does not accept any liability for the advice or acts or omission of any insurance service provider.

PROFESSIONAL LIABILITY PLAN DECLARATION

FOR OFFICE USE ONLY	Received by NES Group
Received by AH	T/sheet Wk ending

ONCE COMPLETED PLEASE SEND IMMEDIATELY TO THE INSURANCE ADMINISTRATOR AT NES GROUP LIMITED, STATION HOUSE, STAMFORD NEW ROAD, ALTRINCHAM, WA14 1EP. FAX 0161 942 4094 or EMAIL: insuranceadmin@nes.co.uk

Limited Company Address _____
Address _____
Address _____
Postcode _____

To whom it may concern

I declare that within the last 5 years no claim has ever been made against me in respect of any work that I have undertaken either on my own behalf or on behalf of another organisation, and I know of no circumstances which could give rise to a claim.

I have never been convicted of any criminal offence, other than a motoring offence, and nor are any such convictions pending. No Proposal for Insurance which I may have had in the past has ever been declined by an Insurer, and nor have any special or penal terms been applied.

This Declaration replaces the need for a Proposal Form and I understand that I must disclose all Material Facts to the Insurers, and that by signing this Declaration, I am in fact confirming that there are no such Material Facts which might influence the decision of the Insurers with regard to my acceptance under the Policy or the Terms and Conditions or the Premium charged for the Cover.

I understand the Terms and Conditions of Master Policy No TLD/CC/01/00924 (of which a Summary of Cover is available on the NES web site) and I hereby authorise for the relevant premiums to be deducted from my fees.

I hereby agree to my personal data being shared with Addison Haynes Limited, Dallas Kirkland (Professions) Limited and ACE European Group Limited for the purposes of administering the Professional Liability Plan only.

Name _____
Name of Limited Company _____
Job Title _____ Weekly Premium _____
Signed _____ Date _____

Ref. Declaration Form Feb 08